



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## FORENSIC LATENT FINGERPRINT ANALYST I

Job Number: 20000730

Job Code: 24840V161016

Job Group: 2400 - AUXILIARY LAW ENFORCEMENT

Job Established: 02/16/2005

Job Revised: 10/16/2016

Grade: 13 Salary (MIN - MID):

\$16,432-\$21,875 - Hourly

\$2,670.20-\$3,554.70 - 37.5 Hr. Monthly Salary

\$2,848.22-\$3,791.68 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

### **PROBATIONARY PERIOD:**

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

**CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Learns to perform a wide variety of tasks associated with the examination, collection, and preservation of latent (unknown) fragmentary fingerprint ridge detail and the comparison of known finger and palm print exemplars in an attempt to establish identity; and performs other duties as required.

### **MINIMUM REQUIREMENTS:**

#### **EDUCATION:**

Graduate of a college or university with a bachelor's degree.

#### **EXPERIENCE:**

Must have two years of experience in the forensic science of fingerprint comparison, lab development of latent fingerprint evidence or field development of latent fingerprint evidence.

#### **Substitute EDUCATION for EXPERIENCE:**

NONE

#### **Substitute EXPERIENCE for EDUCATION:**

Experience in the forensic science of fingerprint comparison, lab development of latent fingerprint evidence or field development of latent fingerprint evidence will substitute for the required education on a year-for-year basis.

### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

Must possess a valid driver's license prior to appointment in this classification. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Receives training in a wide variety of tasks associated with the examination, collection, and preservation of latent fingerprint ridge detail and the comparison of known finger and palm print exemplars in an attempt to establish identity. Learns to evaluate latent print evidence to determine if a latent print is of sufficient quality to establish identity. Through training will be able to establish the identity of latent ridge detail to the exclusion of all other persons. Gains competency in the recovery of latent print evidence from all items of physical evidence utilizing a variety of learned techniques. Learns to photographically document evidence and latent print detail using common techniques to preserve and document latent evidence. Through training and experience, acquires knowledge in the Science of Fingerprint Development and Comparison for jury comprehension in order to qualify as an Expert Witness. Prepares written reports documenting the examinations performed and any of the conclusions reached. Responds to the scenes of crimes to assist Forensic Latent Analysts II & III during examinations relating to latent print evidence and becomes knowledgeable in the various other disciplines of Forensic Investigation. Receives training to enter unknown latent fingerprint into the Automated Fingerprint Identification System (AFIS) in order to establish identity.

**UNIQUE PHYSICAL REQUIREMENTS:**

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Work is typically performed in an office setting. Some travel may be required to investigate crime scenes. May be exposed to hazardous chemicals and/or fluids when obtaining and/or analyzing fingerprints.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title maybe required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.*